

CONSENT FOR TREATMENT AND POLICY STATEMENT

We hope that your experience at Eagle Creek Counseling Services, Inc. is a positive one. If there is anything we can do to enhance your experience, or if you have any questions, please feel free to discuss it with your therapist. Also, our receptionist is available Monday through Friday from 9-5 to assist you. Please read the following important information.

CONFIDENTIALITY: Federal HIPAA and Indiana law require that issues discussed with your therapist remain confidential. The information that you reveal will not be disclosed to anyone without a signed authorization from you. However, in certain circumstances confidential information must by law be released. These circumstances include, but are not limited to, a court order, suspected abuse of a child or dependent adult, or threatened harm to oneself or another. Your rights to confidentiality are clearly outlined in the Notice of Privacy Practices.

TREATMENT: Treatment at Eagle Creek Counseling Services may include psychological and/or psychosocial evaluations, psychotherapy, and other modes of treatment tailored to your needs. Through the treatment process you have the right to:

1. An explanation of the procedures or counseling style your counselor uses, to discuss your progress with your counselor, and to receive a summary (which can be either verbal or written) of any test results.
2. Request another counselor. While we encourage you to discuss your concerns with your current counselor to explore why things may not be working out, you are under no obligation to remain with your counselor or to discuss your request for a new counselor with your current counselor.
3. Discontinue services at any time.

Understand that there is no assurance that you will feel better. Because psychotherapy is a cooperative effort between you and your therapist, you must work with your therapist in a cooperative manner to resolve your difficulties. During the course of your treatment, material may be discussed which will be upsetting in nature and this may be necessary to help you resolve your problems.

AFTER HOURS/EMERGENCY CARE: If you have an emergency that cannot wait until your next session you can call our office ((317)393-5563) Emergency calls will be billed in 15 minute increments of the regular session fee. In the event that you are not able to reach a therapist in an emergency, please call 911.

PAYMENT POLICY: Payment for service is due at the time of service. This includes all co-pays, co-insurance and deductibles. If you do not make payment at the time of service, you need to make payment before your next service. A returned check fee of \$20 will be charged for any NSF check. At any time that your balance equals two unpaid services, or more than \$40.00 we will terminate service until the entire balance is paid.

INSURANCE: It is important that you understand that **YOUR TOTAL BILL IS ULTIMATELY YOUR RESPONSIBILITY**. Any dispute over payments received by the insurance company will be your responsibility to resolve. **ANY AMOUNT DISPUTED BY THE INSURANCE COMPANY WILL NEED TO BE PAID BY YOU**. It may be in your best interest not to use any insurance benefits due to the following reasons: 1. Privacy. Many insurance companies ask for detailed clinical information about you, and this is kept in their computer database. Therefore we have no control over how this information is used or who has access to it. 2. Control. You have complete control over all information about you, who has it, and what is done with that information. 3. Diagnosis. In order to receive payments from insurance companies, we must submit a clinical diagnosis that is stored in their database.

CANCELLATION POLICY: Your therapist has set aside your appointment time specifically for you. If you find it necessary to cancel a scheduled appointment, please give us at least 24 hours notice. With less than 24 hours notice, you will be responsible for half the regular session fee. If you fail to appear for an appointment with no prior notice, you will be responsible for the full fee. Late cancellations and failed appointments are not covered by insurance. In case of serious illness or emergency, if you notify us immediately, we will reschedule your appointment without additional charge.